

# **Fair Care Policy**

## **Lunenburg Day Care Centre and Bye the Sea Nursery School**

**Children who attend Lunenburg Day Care Centre and Bye the Sea Nursery School are expected to comply with the following...**

1. Children must respect others.
2. Children will use appropriate language.
3. Children are not permitted to push, hit, throw toys, shove, kick, spit, or throw rocks. Physical aggression in any form is unacceptable.
4. Children must respect the property of the daycare and nursery school.
5. Children must respect, be courteous, and listen to the teachers, staff and volunteers of the centre.

**In the event that inappropriate behaviour occurs...**

1. The teacher will intervene and discuss the issue with the child to resolve the situation. This may include an apology to the victim, an act of kindness, separation may occur, redirection to a new activity, and/or removal to a quiet area of the classroom with the teacher to discuss the situation.
2. All incidents will be documented on the appropriate forms.

**Depending upon the severity of the behaviour the following steps may occur...**

1. On a first or second incident, parents will be notified either verbally or in writing by the classroom teacher.
2. After a third incident a meeting will be arranged with the parent(s) and teachers. The Executive Director will be informed about the meeting and its outcomes. A written record of the meeting will be kept on file and a plan will be developed to work on the behaviour issues.
3. A follow up meeting may be scheduled to review the plan.
4. For ongoing behaviour issues, information may be made available on support services.
5. In extreme cases, a meeting will be arranged with the parent(s), teachers and executive director.
6. If inappropriate behaviour continues, the admissions committee will be consulted, and parents may be asked to remove their child from the Centre or Nursery School.

**The health and safety of the children and staff takes priority in these cases.**

Name: \_\_\_\_\_ Date: \_\_\_\_\_